



Healixia

Healixia Call for Board Members 2023-2025

(Healixia_Boardmember2022/20220412_MM)

According to the statutes of Healixia, Board Members are given a mandate for a period of 3 years. Since Healixia vzw officially started January 1st of 2020, we need to set up a new Board by January 1st of 2023.

Therefore, we are opening a call for Board Members, in order to appoint them during the General Assembly of June 9th of 2022.

Candidates can apply until May 20th by addressing a mail to info@healixia.be with a short resume and their motivation to become a Board Member of Healixia.

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This document provides more information about:

- Mission statement/collective ambition of Healixia
- Governance agreements concerning the Board Members
- Charter of the Board Member

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Mission statement / Collective ambition

Healixia is the Belgian community of all professionals active along the life cycle of medicines, medical devices, in vitro diagnostics & other health related products. Members are active in research & development (including pre-clinical, early clinical and later phases), medical affairs, safety, regulatory affairs and market access in industry, academia, investigator sites, authorities, regulatory bodies or in consultancy.



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Healixia provides development, education, training and networking opportunities across all members and disciplines. Healixia aims to further professionalize its members and concerned disciplines and is open to work with all relevant stakeholders towards a strong community of professionals in Belgium.

Governance agreements

(Cf. 'Healixia Essentials/Intern Reglement' Version v1.0 – 4/12/2019 – Adopted by the Board (Bestuursorgaan) dd. 4/12/2019)

The main principles concerning the composition of the Executive Board are the following:

- The Board exists of 2 representatives per Domain. They are elected for 3 years.
- A President and Vice-President is appointed amongst the Board Members. They cannot be representatives of the same Domain.
- The Boardmeeting will only take place when all Domains are represented
- The Board will meet at least 4 times per year, with at least 2 face-to-face meetings.

The main task of the Executive Board (complementary to its legal obligations, cf. vzw-wetgeving) are:

- Pursuing alignment and further integration of the activities of the Domains in order to be compliant to the Mission Statement/Collective Ambition. Each Domain-representative will have to report about planned activities in order for the Board to scrutinize possible alignment,
- Encouraging, developing and implementing (new) collective actions and activities
- Overall supervision of the work done by the volunteers in the Domains and by the secretariat (especially the financials)
- Installing Committees or Task Forces if deemed necessary

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In addition to this we ask Board Members to attend the General Assembly (which is compulsory according to the new vzw-wetgeving) and the yearly strategic session (half/one day event with Board and if relevant with the members active in the Healixia Domain Education Groups).

All other commitments, e.g. representation during a Healixia or external event, preparing an article etc., are to be agreed upon in mutual consent.

There is no financial compensation or remuneration for the work of a Board Member as described above. Healixia has an insurance, specifically for the work of the Board Members ('Bestuurdersaanspakeijkheidsverzekering') and the secretariat gives any support needed.



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Charter of the Board Member

Healixia endorses the Charter of the Board Member as used by BSAE (Belgian Society of Association Executives)

1. The board member is co-responsible for defining the organisation's mission, vision and values, as well as for following up and periodically evaluating them.
2. A board member respects the legal provisions applicable to the organisation (non-profit legislation, sectoral legislation) as well as the 'self-imposed' agreements (e.g. internal rules).
3. A board member respects, in particular, the governance agreements between the board of directors and the executive body (secretariat, office, etc.).
4. A board member considers himself or herself sufficiently competent to co-direct the organisation and, in addition, puts specific skills at the service of the organisation's functioning.
5. A board member participates actively and positively in the work of the board of directors and, to this end, is committed to collegiality and dialogue
6. A board member acts honestly and in good faith in the interest of the organisation and does not allow personal motives, prejudices or conflicts of interest to play a role in decision-making.
7. A board member oversees the quality of the board's work and accepts periodic evaluation of his or her own contribution.
8. A board member is aware of and understands his or her potential liability as director and the potential risks (liabilities) of the organisation.
9. A board member oversees the functioning of the organisation (e.g. accounting, external communication), assisted by third parties if necessary.
10. A board member ensures complete transparency vis-à-vis all stakeholders involved (first and foremost fellow board members and members) with regard to the provision of information, the execution of decisions and the fulfilment of commitments (e.g. with regard to lobbying, external representation of the organisation).